



USAG BAVARIA MPD PERSONNEL ACTIONS

COMMAND SPONSORSHIP CHECKLIST



	REGULAR COMMAND SPONSORSHIP (1)	UNBORN CONDITIONAL COMMAND SPONSORSHIP	DUAL MILITARY NEWBORN COMMAND SPONSORSHIP (2)	TRANSFER OF COMMAND SPONSORSHIP	NEWBORN COMMAND SPONSORSHIP (3)
DA 4187 (DEC 2022) SIGNED AND DATED BY SOLDIER AND RECOMMEND APPROVAL BY COMPANY COMMANDER	X	X	X		
SOLDIER TALENT PROFILE (WITHIN 30 DAYS)	X	X	X		
DA FORM 5888 (THROUGH E-EFMP) HTTPS://EFMP.ARMY.MIL/ENTERPRISEEFMP/	X				
PCS ORDERS ASSIGNING SOLDIER OVERSEAS AND INTO THE COMMUNITY	X	X	X	X	X
DOCUMENTS JUSTIFYING COMMAND SPONSORSHIP (MARRIAGE CERTIFICATE, BIRTH CERTIFICATE, PASSPORT(S), CUSTODY DOCUMENTS)	X				
COPY OF PASSPORT (NON-US CITIZENS ONLY)	X				
COMPLETE 4001 FORM (IF DEPENDENTS ARE STATESIDE)	X				
EXCEPTION TO HOUSING POLICY LETTER		X			
LETTER FROM PHYSICIAN (CONFIRMING PREGNANCY AND DELIVERY DATE)		X			
PROFILE (UPDATE PROFILE WITH PREGNANCY)		X			
MARRIAGE CERTIFICATE			X	X	
NEWBORN BIRTH CERTIFICATE (INTERNATIONAL GERMAN BIRTH CERTIFICATE OR U.S. REPORT OF BIRTH ABROAD)			X	X	X
DA 4187 TRANSFER OF COMMAND SPONSORSHIP (DEC 2022) SIGNED AND DATE BY SOLDIER AND RECOMAND APPROVAL BY COMPANY COMMANDER				X	
DA 4187 ACCEPTANCE OF COMMAND SPONSORSHIP (DEC 2022) SIGNED AND DATE BY SOLDIER AND RECOMAND APPROVAL BY COMPANY COMMANDER				X	
SOLDIER TALENT PROFILE OF BOTH SERVICE MEMEBRS (WITHIN 30 DAYS)				X	
PROOF SPOUSE IS COMMAND SPONSORED (I.E. FAMILY TRAVEL ORDERS OR COMMAND SPONSORSHIP MEMO					X

(1) REGULAR COMMAND SPONSORSHIP NORMALLY INCLUDES SERVICE MEMEBRS WHO GET MARRIED AFTER ARRIVAL TO GERMANY OR THOSE WHO ARRIVE IN THE COMMAND WITHOUT THEIR DEPENDENTS. IN THESE CASES, SERVICE MEMBER MUST HAVE 12 MONTHS REMAINING ON THEIR CURRENT TOUR AND BE SERVING A 36 MONTH TOUR

(2) THIS ONLY APPLIES TO DUAL MILITARY WITH NO COMMAND SPONSORED DEPENDENTS. IF YOU ALREADY HAVE A COMMAND SPONSORED DEPENDENT, PLEASE SUBMIT NEWBORN COMMAND SPONSORSHIP DOCUMENTS.

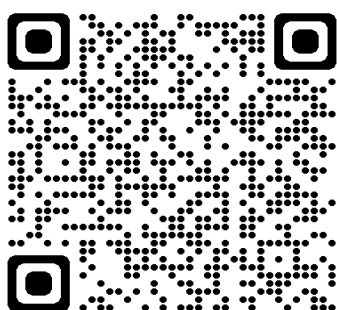
(3) THIS ONLY APPLIES TO CHILDREN WHO ARE BORN TO INTO A FAMILY WITH A COMMAND SPONSORED DEPENDENT

*ALL FOREIGN DOCUMENTS MUST BE SUBMITTED IN ONE OF TWO WAYS: SUBMIT A COPY OF THE ORIGINAL FOREIGN DOCUMENT, PLUS A COPY OF THE DOCUMENT TRANSLATED INTO ENGLISH; OR SUBMIT THE INTERNATIONAL FORMAT DOCUMENT WITH MULTIPLE LANGUAGES, ONE OF WHICH MUST BE ENGLISH.

**CUSTODY DOCUMENTS FOR US CITIZENS: LEGAL DOCUMENTS FROM A UNITED STATES COURT MUST STATE THAT THE SOLDIER OR SOLDIER'S SPOUSE IS GRANTED FULL LEGAL AND PHYSICAL CUSTODY, PERMANENT PHYSICAL CUSTODY OR SOLE MANAGING CONSERVATORSHIP OF A FAMILY MEMBER. A POWER OF ATTORNEY, A FOREIGN COURT DOCUMENT FOR A US CITIZEN, DEERS ENROLLMENT, OR A NOTARIZED STATEMENT IS NOT AUTHORIZED DOCUMENTATION.

***CUSTODY DOCUMENTS FOR NON-US CITIZENS: MUST BE A COURT DOCUMENT SIGNED BY A JUDGE FROM THE COUNTRY OF CITIZENSHIP AND MUST SUBMITTED WITH A COPY OF THE DOCUMENT TRANSLATED INTO ENGLISH. LEGAL DOCUMENTS FROM A FOREIGN COURT MUST STATE THAT THE SOLDIER OR SOLDIER'S SPOUSE IS GRANTED FULL LEGAL AND PHYSICAL CUSTODY, PERMANENT PHYSICAL CUSTODY OR SOLE MANAGING CONSERVATORSHIP OF A FAMILY MEMBER. A POWER OF ATTORNEY, DEERS ENROLLMENT, OR A NOTARIZED STATEMENT IS NOT AUTHORIZED DOCUMENTATION.

HELPFUL DOCUMENTS, FILLABLE FORMS, AND OTHER INFORMATION CAN BE FOUND ON OUR WEBSITE:
<https://home.army.mil/bavaria/Directorates/dhr/Personnel-Actions>
OR SCAN THE QR BELOW



FOR QUESTIONS OR CONCERNS PLEACE CONTACT US AT:
USARMY.BAVARIA.ID-EUROPE.MBX.MPD-PERS-ACTION@ARMY.MIL OR SCAN THE QR CODE ABOVE

SUBMIT COMMAND SPONORSHIP DOCUMENTS THROUGH IPPS-A. UDL: BAVARIA_MPD_ACTIONS