



DEPARTMENT OF THE ARMY
ORGANIZATION
STREET ADDRESS
CITY STATE ZIP

OFFICE SYMBOL

DATE

MEMORANDUM FOR Deputy Director, Directorate of Emergency Services, United States Army Garrison Bavaria (AMIM-BAL)

SUBJECT: Restricted Driving Privileges for (**Rank, full name, last four SSN**)

1. Request restricted USAREUR driving privileges for (**rank, full name, last four SSN**). Individual was charged with (**Drunken Driving, Driving While Impaired, points accumulation**) on (**date**). **Explain the individual's circumstances that require the individual to obtain restricted driving privileges.**

2. Request the following times and location for restricted driving privileges:

a. Work day between **time** and **time** from **address** to **address** from the effective date of this memo to **date**.

b. **To and from location** for **medical appointments, commissary, PX, etc** with proper documentation.

c. **Any special times/locations/circumstances that the individual is requested authorization to drive if applicable, with prior command approval and documentation.**

3. Individual completed Remedial Driver's Training Course on **date**.

4. Individual completed SUDCC/Prime for Life Course on **date (only for alcohol related offenses)**.

5. Point of contact for this memorandum is (**Commander or Civilian Equivalent**) at (**phone number**) or (**email address**).

Commander/Civilian Equivalent
Signature Block
O-4/GS-12 or higher