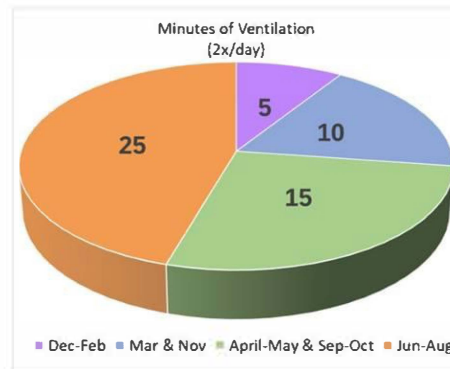


Winter is near, the cold and mold are here!

Ventilation: The following procedures are *required* to maintain a healthy environment, avoid mold & mildew, and maintain energy efficiency.

- 1.) Do not use portable electrical space heaters.
- 2.) Fully open windows for the specified time (see pie chart) to properly ventilate the area. Keep blinds open to allow sunshine to naturally heat the rooms.
- 3.) Turn thermostat back on the specified temperature (see heating setpoint table above).
- 4.) Report unoccupied facilities to DPW for proper shut down of electricity and water.



"Help save energy, no more than 3!"

Heating		
Type of Room	Occupied Temp	Unoccupied Temp
Working/Living Space	68 ° F (Setting 3)	61 ° F (Setting 2)
Storage / Garage	61 ° F (Setting 2)	45 ° F (Setting min.)

When heating your home, please keep the radiator settings at level 3. Radiators work 'slow and low'. If you are cold-natured a heated blanket is always a great option for the colder nights!

Preventing Mold in the Home: What can I do about molds in my house/

1. Keep bathrooms dry and ventilated. Use a shower squeegee if you have glass walls.
2. Avoid heating your house to a point that the windows are soaked with condensation.
3. Ventilate your home during the winter by cracking a couple windows (see pie chart above).
4. Remove mold growth from nonporous items (such as glass, plastic, metals, and tiles) using detergent or soap (wear gloves and a mask to avoid contact with the mold spores).

Moisture control is the key to mold prevention!

Tips for cleaning:

- **Non-toxic: (1)Vinegar** is a great option for killing mold. Pour it straight onto the spores or use a spray bottle mixture with water of 1:2 and leave for 30 minutes before wiping. **(2)Borax:** A natural insecticide and fungicide. It doesn't need to be rinsed off and can prevent mold from growing.
- **Toxic: Bleach-**The heavy-duty and last-resort option. Bleach will kill mold on showers and tiles etc., but it is a toxic substance, so take great care when using. Mix it with water at a ratio of 1:10. Rinse or wipe away afterwards.