

# Military Personnel Division

United States Army Garrison Bavaria

ATTN: MPD Actions Section

MIL Global: USARMY Bavaria IMCOM Europe List MPD Pers Action Email

Address: [usarmy.bavaria.id-europe.mbx.mpd-pers-action@army.mil](mailto:usarmy.bavaria.id-europe.mbx.mpd-pers-action@army.mil)

## **NEWBORN COMMAND SPONSORSHIP CHECKLIST**

**The following documents must be with the Newborn Command Sponsorship packet when submitted to USAG Bavaria MPD Actions Section. All DOCUMENTS MUST BE LEGIBLE.**

PCS Orders assigning the Soldier overseas and into the community

Proof of Spouse Command Sponsorship  
➤ Family Travel Orders if spouse is not on orders

Newborn Birth Certificate  
➤ International German Birth Certificate or U.S. Report of Birth Abroad

**Note: This will only apply to those whose children are born to a Command sponsored dependent, if you don't fall into this category then you must submit a full Command Sponsorship request packet.**

*\*All foreign documents must be submitted in one of two ways: submit a copy of the original foreign document, plus a copy of the document translated into English; or submit the international format document with multiple languages, one of which must be English.*

**\*\*Custody documents FOR US CITIZENS:** Legal documents from a United States Court must state that the Soldier or Soldier's Spouse is granted full legal and physical custody, permanent physical custody or sole managing conservatorship of a family member. A power of attorney, a foreign court document for a US citizen, DEERS enrollment, or a notarized statement is not authorized documentation.

**\*\*Custody documents FOR NON-US CITIZENS:** Must be a court document signed by a judge from the country of citizenship and must submitted with a copy of the document translated into English. Legal documents from a Foreign Court must state that the Soldier or Soldier's Spouse is granted full legal and physical custody, permanent physical custody or sole managing conservatorship of a family member. A power of attorney, DEERS enrollment, or a notarized statement is not authorized documentation.