

**DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BAVARIA
UNIT 28130
APO AE 09114-8130**

**ASSIGNMENT ALERT NOTIFICATION
STATEMENT OF UNDERSTANDING**

1. My signature below serves as official acknowledgement of receipt of assignment instructions.
2. For further discussion on this matter, I can be reached at _____.
(Telephone Number)
3. My initials next to the following items indicate my understanding:
____ A. I understand that US Army Human Resources Command (HRC) issued my assignment instructions.
____ B. I understand that if I have children/dependents from a previous marriage/relationship, I need to supply custody documents to MPD Reassignments. Furthermore, I understand that if I don't have primary or sole custody, those children/dependents will not be included on my orders.
____ C. I understand that I must keep my chain of command and the MPD Reassignment's Section aware of any situations that could prevent me from complying with these assignment instructions. Failure to keep the above parties informed on any situations which could prevent me from complying with these assignment instructions may result in delay or disapproval of any subsequent requests initiated by me.
____ D. IAW Defense Transportation Regulation (DTR) Part IV Personal Property, D. Restrictions, I understand that only one POV owned or leased by me or my dependent and for my personal use may be shipped to my new duty station at Government expense. (either on EROD OR PCS Orders, not both)
____ E. I understand that my DD93 (Record of Emergency Data) must accurately reflect the location/physical address (**NOT the CMR Box**) of my dependents.
4. Currently **I DO** / **DO NOT** have any situations that could prevent me from complying with the assignment instructions.
5. Currently **I DO** / **DO NOT** have a dependent who is a high school senior.
6. **Choose one:**
 - a. I have a Government travel card, it is activated/it works
 - b. I do not have a Government travel card OR I have a card, but it is not activated/it doesn't work

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____