IMBV-SO   22 January 2014

MEMORANDUM FOR See Distribution

SUBJECT: United States Army Garrison Bavaria Intermediate Driver Training Letter of Instruction (LOI)

1. **Purpose.** To establish and provide the Soldiers and their chain of command the correct procedures for enrolling into the Intermediate Driver Training course (IDC).

3. **Applicability.** This policy applies to all Soldiers age 25 and below and assigned within the United States Army Garrison (USAG) Bavaria footprint.

4. **Responsibilities.** The Soldier, the first line Supervisors and the chain of command share the responsibility to ensure Soldiers in the target age group receive the mandatory IDC training pursuant to the United States Army regulations and the IMCOM- Europe ATSTP training requirements. This will be done prior to being licensed for a privately owned vehicle (POV) or a military tactical vehicle.

5. **Procedures.**

   a. This LOI and attachment should have been provided to you your first day of arrival to your unit.

   b. Follow the instructions on the attached Powerpoint hand-out:

      1) Go to the website http://www.imcom-europe.army.mil/webs/index.html
      2) Click on the "Safety" tab.
      3) The "Safety" tab accesses a pull-down menu. Select "ATSTP."
      4) Scroll down the ATSTP page until you see a table listing different ATSTP courses. Select the "Intermediate Driver Course (IDC) – 2.5 hours" under the "Title" column.
      5) You will access a page stating it is a "US Department of Defense Warning Statement," and select "I Accept."
      6) On the next page, click on "Region," and, then, select "Europe."
      7) A calendar will appear, but initially disregard the calendar. Next to the "Region" tab will appear a "Garrison" tab. Click on the "Select" next to the "Garrison" tab. Scroll down until you see "Grafenwoehr" and select it.
      8) This will make only the Grafenwoehr training calendar available. Find the "Intermediate Driver Training" on the month where you wish to attend training and click on it (most units will want you to attend training as soon as possible).

9)   A window will open asking you to select "Vilseck, Bldg. 166, Rm 101," do that. The location of the actual training will be provided during your orientation with ITC.

10) A form will appear which you will need to fill it out as completely as possible. A couple of items you will need to inquire of and get from your unit in order to complete the form are:

   a)   Unit UIC
   b)   Army HQ
   c)   CO/Supervisor Email
   d)   Primary and Secondary Phone Numbers
   e)   Assigned Installation, and
   f)   End Date of Last Deployment (if you have never deployed, leave this blank). NOTE: Coming to Germany is not a deployment.

c.   The Safety Office will be inquiring about this sign-up during their ITC briefing time each Wednesday afternoon. You are required to have signed-up for the training prior to the Safety Brief.

6.   **Point of Contact.** The point of contact for this LOI is the USAG Bavaria Safety Office at DSN 475-7734/ 8214 /7769.

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Wllel, J. WHITMAN
USAG Bavaria, Safety Director

To register for the Intermediate Drivers Course go to: Website – http://www.imcom-europe.army.mil/webs/index.html Click on the Safety tab.

Under the Safety tab:
Using the "pull-down" menu, find ATSTP.
Click on the ATSTP tab.

You should be on this page --
Army Traffic Safety Training Program (ATSTP).

WWW.IMCOM-EUROPE.ARMY.MIL
INSTALLATION MANAGEMENT COMMAND - EUROPE

U.S. ARMY EUROPE

Home   IMCOM-HQ   IMCOM.£urope SharePolnt   AKO   Safety   Religious SUpt:10l1   Reti ree services   DoD ICE

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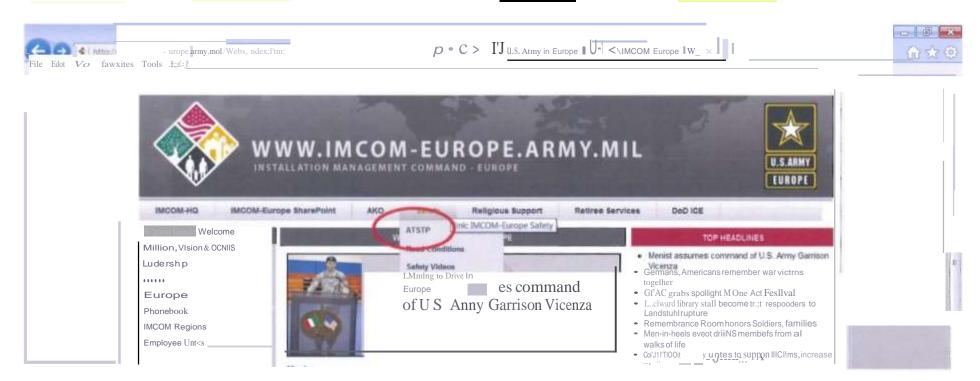- IMCOM Regions
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Army Traffic Safety Training Program (ATSTP)

- Available Courses
- Motorcycle Rules and Regulations
- IMCOM-Europe Sponsore(jRlderCoaches
- Contact Information
- Frequently Asked Questions (FAQs)

IMPORTANT NOTE: IHERE WILL BE NO MORE COURSES OFFERED AT US ARMY GARRISONS BAOEN-WUERTIEMBERG,BAMBERG,AND SCHWEINFURT.
Due to approaching closure dales and lhe light budget situation, we camot afford to pr0111de any more Intermediate Driver Courses (DC) as wei as any Motorcycle Safely Follldation (MSF) courses atllle closing Garrisoos Soldiers in need of IDCs arrl'or MSF courses, please Signup alco-located Gamsons for IDCs and/or MSF courses Use lhe *Almy* IMCOM Registration System S) to eostl'e you Wlh ave reserved quotas at these trairings

IMCOM-Europe is responsible *fa* exeamon *ot lhe* Army Traffic Safely Trau11ng Progrem (ATSTP) in lhe EuropeanTheater 0(Operation_ ATSTP treu11ng as required per AR 385-10 & USAREUR TASKORD 07-0260 (Army Traffic Safety Training Progn m) has been 1fll)lemerted t o reduce both on and off duty traffic ITllshaps and goes aboYe and beyond traJring required for a USAREURISETAFISHAPEJUSAFE driver's lcense Click here for 1ddltlon11regul11lons.

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Scroll down the **ATSTP** page:
Find the below table --
Army Traffic Safety TTaining Program (ATSTP).

Title	[Instn:iCtlonai·MethOd]	c==JiigetAudience	Status
eeldent Avoidance Course (4 hours)	Online (Click Here}	Soldiers and civilian drivers of AMVslGSA fleet (^R 385-10)	Active
Jntroduction to Driver's jfraining (1 hour)	AIT Classroom Instruction	AIT Students	Provided in AIT classrooms
LocalHazards (USAREUR Dnvers cense, SHAPE Licer1se USAFE Ucense, S.rAr License)	Classroom Dnvers Ucense training	All Soldiers and civilians	Provided at Dnver · h"raining and Testing Stations
Intermediate Driver Course (IDC) - 2.5 hours	Classroom	Soldiers under 26 years of age, includes non-drivers	Training currer1tly being offered
MSF Basic Rider Course (BRC} Y 1h rs)	Classroom Instructions & Range Exercises	Soldier Motorcycle riders: Newly Licensed OR Re-entrY,	jfraining currently being offered
MSF Experienced Rider Course (ERC) (1day/8 hours}	Classroom Instruct1:ms & Range Exercises	Soldier r.4otorcycle Riders –	raining currently being offered
MSF Military S po'Ciassroom ike Course (MSRC) (1 dayiB hours)	Instructions & Range Exercises	Soldier Sportbike Riders	Training currently being offered

Click on the "Title" – Intermediate Driver Course (IDC) – 2.5 hours.

Once on this page:
You should be on this page
Click "I A _ ept".

File   Edit   Vif!W   Favorites   Tools   Help

US DEPARTMENT OF DEFENSE WARNING STATEMENT

YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.

By using this IS (which includes any device attached to this IS). you consent to the following conditions:
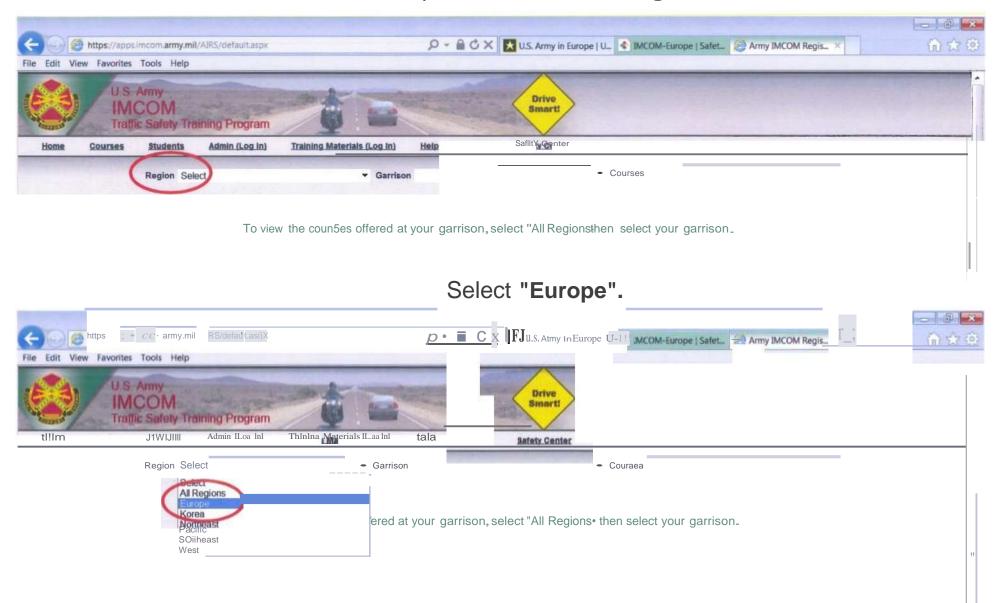
- The USG routinely intercepts and morntOfs c01'1"11'1l00icabons on this IS for purposes including, but not limited to, penetration testng, COMSEC monitoring, network operations and defense, persoooel misconduct (PM), law enforcement (LE), and countemt ence (CI) investigations.
- /IJ.IIII)' time, the USG may inspect and seize data stored on this IS.
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On this page:
Click the drop-down **Menu** for **"Region".**

To view the coun5es offered at your garrison, select "All Regions then select your garrison.

Select **"Europe".**

A calendar will appear on this page. On this page:
Click the drop-down **Menu** for "**Garrison".** Select **"Grafenwoehr".**

A calendar for Grafenwoehr will appear on this page.
Click on "Intermediate Driver Training".

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11a coun1e 11already full, look for other cour1e1With open 1eats. // you can't nnd a coure With an opening, pleaae call the POC number provided In the popup window.

Courses shown In red .,..FULL. and courses In blue have open snts.

Don't sH th e c oune you , . looking for within the next 30 Uys? CllMJte, .tolet us lm<!!¥.

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Fill out the required information to register for the training.
Make a note of the training date and time.
At the bottom of the form, click **"Save".** You will be registered.

Location of the training may change due to Garrison requirements. Check with the ITC personnel to confirm the training location.

IMCOM
Traffic Safety Training Program

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Reglsvatlon Informetlon

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