



USAG Bavaria Housing Work Order Form Appliances

Contact Information

Sponsor's Rank & Name

Address (Not CMR)

Phone number

E-mail address

Preferred date #1

Preferred date #2

Preferred Time

0730-1300

1200-1700

Please note that we will try to accommodate the preferred appointment dates and time, but it may not always be available. Appointments are only set once you receive confirmation by e-mail (preferred) or phone

Best method for
contacting you?

Concern/ Issue (Example: Leaking washing machine)

You must provide the following information in the box below (sticker with information is on appliance) Item, MFLB No., Inventory No., Installation year.

US-Property		Don't remove label				
MLFB No.	1	U				
Inventory No.						
Installation Year						

ATTENTION: We must have 24 hours notice to cancel an appointment.
If the customer misses the scheduled appointment only the sponsor can reschedule, and a notification will be sent to the chain of command.

Please initial below that you understand the terms.