



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BAVARIA
UNIT 28130
APO AE 09114

AMIM-BAP-H (100)

MEMORANDUM FOR All Accompanied Personnel Assigned to United States Army Garrison Bavaria

SUBJECT: USAG Bavaria Policy Memorandum #8, Mandatory Assignment of Government Controlled / Leased Quarters

1. References:

- a. Army Regulation 420-1 (Army Facilities Management)
- b. Army in Europe Regulation 37-4 (Providing Temporary Lodging Allowance in USEUCOM)
- c. Army in Europe Supplement 1 to AR 420-1 (Army Facilities Management)
- d. Memorandum, HQ USAREUR and IMCOM-Europe, 20 June 2018, subject: Family Housing Assignment Policy for the Army in Europe

2 Accompanied Service Members (SMs) whose Family Members are Command Sponsored shall be mandatorily assigned Government Controlled Quarters (GCQs) when available. USAG Bavaria's goal is to provide homes to Service Members in a timely manner according to their grade and bedroom requirement. All eligible Service Members will be assigned Army Family Housing (AFH) until capacity limits are achieved. Entering into a private rental agreement without a Certificate of Nonavailability (CNA) from Housing will result in the forfeiture of Overseas Housing Allowance (OHA).

3. Assignment Procedures:

- a. Upon assignment to USAG Bavaria, the SM must submit assignment orders and DD Form 1746 application to be placed on the AFH waiting list. The sponsor should submit all documents by encrypted email to usarmy.bavaria.imcom-europe.mbx.dpw-hsg-customer-service@army.mil or in person.
- b. During the in-processing appointment, Housing will verify the SM and Family information on a DD-1747 and update the information into the Enterprise Military Housing (EMH) portal.

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4. If an SM declines two sets of adequate GCQ offered during the registration process TLA will not be authorized upon arrival.

5. POC for this policy is the USAG Bavaria Housing Chief or the designated representative, DSN 526-4300, CIV 09641-70-526-4300.

A handwritten signature in black ink, appearing to read 'S. Flanagan', with a long horizontal flourish extending to the right.

STEPHEN C. FLANAGAN
COL, SF
Commanding