

DEVELOPMENTAL ASSIGNMENT POSITION DETAILS

SUBJECT: 179-Day Developmental Assignment: Senior Test Operations Officer, NH-03/04 (GS12-15 equivalent) at U.S. Army Testing and Evaluation Command (ATEC) Headquarters (HQ), G-3/5/7, Safety Directorate, Test Integration and Modernization Division, Aberdeen Proving Ground (APG), MD

OPEN: 16 August 2023 through 01 September 2023

POSITION: Senior Test Operations Officer, NH-03/04

PLACE OF WORK: Headquarters, G-3/5/7 Safety Directorate, Test Integration and Modernization Division, U.S. Army Test and Evaluation Command, Aberdeen Proving Ground, MD

PERIOD OF ASSIGNMENT: NTE 179 days

NUMBER OF POSITIONS: 1

WHO MAY APPLY: High performing NH-03 or NH-04 (GS 12 -15 equivalent) employees within APG footprint (i.e. HQ ATEC, ATC, AEC, and APG Tenant Organizations) who possess a Secret Clearance.

ATEC employees must meet minimum eligibility requirements according to the latest guidance published on ATEC 350-01, Chapter 9, Section III, Paragraph 9-6.

ABOUT THE POSITION:

Target Competencies: 1) Leading a team, 2) Project management, and 3) Communication skills for executive leadership (e.g. Commanding General).

Funding: Salary and benefits will be the responsibility of the parent organization. Any overtime incurred due to developmental assignment must be coordinated between the host and parent organization supervisors in advance.

Work Schedule: Alternate work schedules must be communicated and approved by both host and parent organization supervisors.

Telework/Remote Work: Telework eligible IAW ATEC's telework policy to be able to work on-site twice during a pay period. Must be able to be on-site as needed. Mandatory on-site workday may be established after selection.

TDY: The host organization will fund any TDY incurred during assignment.

Resources: IT support and facility access will be provided by the host organization.

Duty Description: Duties for this position include but are not limited to the following:

1. Serve as a Senior Test Operations Officer, performing a broad range of analyses for difficult-to-define, controversial, new or novel systems/functions of major agency. Also serve on working groups, boards, panels, and other ad hoc groups as required. Manages special projects and

analysis that require comprehensive, accurate, timely, responsive, well-researched verbal and written information to senior leaders.

2. Review and provide input to draft requirement documents, system or performance specifications and statements of work, test plans and reports, and other acquisition and policy documents. Provides strategic direction for resolution of mission critical problems. Stimulates the development of new test policies, methodologies, and techniques to improve internal processes and capabilities.

3. Provide well researched mission analysis and coordinate ATEC support assignment, with the Subordinate Organizations (SOs) in a timely manner.

4. Perform technical reviews of regulatory guidance and participates in the creation and update of test policies and test operating procedures. Staff and coordinate all T&E related actions from HQDA and DoD. Respond to Command-level Information Inquiries with corresponding Reports, EXSUMs, and Position Papers (e.g., VCSA, AAA, GAO).

5. Provide guidance, technical support and assistance to the SOs on all matters pertaining to test. Monitor progress of tests being conducted, and keeps superiors informed of general progress and controversial problems, but otherwise works independently in managing test programs. Ensure that data collected in tests conducted by contractors and other government agencies are adequate and used wherever possible to satisfy government developmental test requirements. Conduct continual review and analysis of all test activities on assigned programs to prevent unnecessary delays and to assess the quality of the testing programs.

6. Act as the Headquarters ATEC representative to potential customers, working to facilitate request for ATEC support. Provide technical support to the customer (e.g. RFTS, RFAS forms) and ensure information required for SO support is provided in a timely manner. Provide expert advice on the correct approach to problems encountered and on the need for more detailed investigation.

7. Perform staff functions in a command headquarters, component staff or equivalent major policy-making organization, conceiving, initiating, monitoring, and/or conducting major projects and studies of critical importance to agency decision-makers and missions.

8. Participate in the HQ investment process (to include M&S) and supports justification of investments thru validation of upcoming test workload. Participate in the Science & Technology process (to include awareness of the technology map).

9. Participate in the threat requirement process, as needed. Develop and support the Command's test management policies and practices by: preparing, analyzing, coordinating, and consolidating information for ATEC.

HOW YOU WILL BE EVALUATED:

1. Candidate's resume and recommendation letters will be reviewed by the selecting official.

2. Testing experience is required. Training will be provided as needed on the job.

3. No occupational series requirement; however, Engineering, Operations Research and Systems Analysts (ORSAs), and Program Analysts preferred.
4. Candidates must possess a Secret clearance and ability to maintain during assignment.
5. Must be able to participate Secure Video Teleconference meetings in person.
6. Candidates who have familiarity with ATEC's mission preferred.
7. In addition to job qualifications, selections will be based on demonstration of the following (at minimum): Strong oral and written communication skills, problem solving and analytical skills, and ability to work independently as well as on a team.

CONDITIONS OF EMPLOYMENT & NOTES:

1. Candidates must possess and be able to maintain a Secret clearance during assignment.
2. ATEC employees must meet minimum eligibility requirements to apply for a developmental assignment according to the latest guidance published on ATEC 350-01, Chapter 9, Section III, Paragraph 9-6. External candidates must comply with their local policy's eligibility requirements to apply for a developmental assignment.
3. Candidates assigned to APG must be able to work on-site twice during a pay period in accordance with the current ATEC telework policy.

APPLICATION INSTRUCTIONS: Interested applicants must submit: One-page resume and an endorsement by their immediate Supervisor and Director. Must be submitted as one document.

APPLICATION SUSPENSE: Applications must be submitted NLT **01 September 2023 at 4:00 PM ET*

Please visit the **ATEC Civilian Careers web page** at <https://www.atecciviliancareers.com>; click apply and navigate to the position or apply directly here:

Link: https://atec.yello.co/jobs/rDiQEfN3DRrAbw2XRbi-Jg?job_board_id=zm0Yjn0EaOr11u8mjBINoQ

Late or incomplete packages will not be accepted.

ADDITIONAL INFORMATION:

* For any questions, concerns, or requests for templates, please reach out to usarmy.apg.atec.mbx.atec-developmental-assignments@army.mil and reference the requisition number. Technical questions may be deferred or directed to Ms. Alicia Baldauf, Test Integration and Modernization Division, alicia.b.baldauf.civ@army.mil.

* There is no change in pay or grade for this assignment.