



# APG RETIREE COUNCIL AGENDA/ MINUTES



DTG: Saturday, 13 May 2023, 0900-1000 DIAL IN: 410-306-4000 X1955 LOCATION:  
Mallette Training Center, 6488 Rodman Road, First Floor, Soldier Support Center

## I. CALL TO ORDER

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## II. ROLL CALL

- Phone: In room:

## III. APPROVAL OF MINUTES FROM LAST MEETING

- See page two below for final draft

## IV. OPEN ISSUES

- **Retirement Appreciation Day Garrison Final Coordination:**
  - post cards/ DMDC email listing
  - VIP listing: sent to MPD 24 April
  - Agency/vendor update / installation agencies?
  - color guard/ choir
  - DES pre-clearance for off post visitors
  - AV support confirmation
  - CECOM G5 for tablecloths/ artifacts
  - MOI released 13 Apr/ OPORD?
  - Food plan
  - program of events (govt support: VIPS, panel, MC)
  - PAO publicity update
  - 17 May rehearsal plan and set up
- **Garrison Commander engagements:** 17 April: Office call with Senior Commander with GC

## V. NEW BUSINESS

- Next meeting 24 June/ 0900: to discuss and finalized the RAD AAR

## VI. ADJOURNMENT

## 15 April Council Meeting Minutes

**Attendance** - Phone: Andre, Rodney In room: Frank, Amy, Nelson (68nelly@gmail.com), John, Genero, Lionel, Kimberly (add Kimberly's email)

### Main Topics:

- Retirement Appreciation Day Garrison Coordination

update on meeting with MPD Chief on 7 and 13 April, \* post cards this weekend, approx 2700, \* DMDC email listing no movement, \* agencies notified, govt scrub (20 confirmed vendors does not include installation agencies), \* color guard, \* choir (have DES pre-cleared for all off post visitors), \* AV support, \* CECOM G5 for tablecloths/ artifacts, \*MOI released 13 Apr/ OPOD soon, \* food plan/sponsorship (\$2000 from AUSA, Navy Federal/ Freedom Federal no response, reach out to APG FCU, 1SG BBQ first right of refusal- Rodney to follow up), \* program of events govt support (flags passing out), \* publicity

- Council discussion and approval: food concept, VIP listing (sent to MPD Chief on 24 April)

- Council support: publicity, rehearsal/set up 17 May at 1600, specific event roles

- Follow ups from the session: -Program of Events: do we have commitments from leadership to greet, hand out flags, Emcee the event? -follow up on flags IMCOM DENIED flags being handed out -all print items approved and sent to press (ALL ART CORRECTED and resent) -follow up with PAO about digital advertising – PAO has initiated distribution via email/FB -still no emails from DMDC but we are in the process of gaining access to the system -RC presence on website. - Check with PAO/webmaster about adding a link or information on landing page of RSO. We are on the PAO schedule of updates to webpages -Get copy of MOI? - VIP: follow up with Protocol regarding VIPs – invitations, parking, seating, etc., -time constraints to get people on an approved base entry guest list with DES – 1 week out, Food: -going with balanced plan of breakfast pastry and possibly lunch items later in the morning. (Rodney following up with Chick-fil-A on sandwich prices) -check with MWR about drink dispensers/coffee urns that we might use.

- Rehearsal/Setup – 17 May @ 1600; Mallette: -set up tables, -organize rooms, -place signs/banners; bring resources for info table RSO, --set up tables in hall and entry way, -check to see if other classroom is still going to be in use. -other RAD day items from previous year stored with CECOM? (signs, etc.) Still trying to get a response on this to ascertain what is there.

- Garrison Commander engagements: 30 March: Community Exchange Forum, 17 April: Office call with Senior Commander with