



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
U.S. ARMY GARRISON ABERDEEN PROVING GROUND
BUILDING 4510, 6429 BOOTHBY HILL AVENUE
ABERDEEN PROVING GROUND MARYLAND 21005-5001

AMIM-APH

8 September 2023

MEMORANDUM FOR RECORD

SUBJECT: Access for Department of Defense Civilian Retirees

1. References.

a. Army Regulation 190-13, The Army Physical Security Program, 27 June 2019.

b. Office of the Under Secretary of Defense for Personnel and Readiness Memorandum, "Department of Defense Civilian Retiree Identification Card Termination," February 17, 2023 (enclosed).

2. In accordance with (IAW) reference 1b, above, and implementation guidance, all previously issued Department of Defense (DOD) Civilian Retiree ID Cards will no longer be valid beginning September 1, 2023.

3. In order to access the Aberdeen Proving Ground (APG) installation, all DOD civilian retirees will need to enroll with an APG Visitor Center with their REAL ID Act-compliant identification card (hereinafter "REAL ID") and an official civilian employee retirement document, such as a Standard Form 50. After initial enrollment, DOD civilian retirees seeking installation will be able to enter the installation with their REAL ID. Enrollment is valid for three years or one year after the last visit to the installation. If a DOD civilian retiree's REAL ID expires, the retiree will need to reenroll with a new REAL ID.

4. In order to access the facilities in this paragraph, DOD Civilian Retirees must present their REAL ID and an official employee retirement document at the time they are seeking the services. DOD civilian retirees will be permitted to access APG Family and Morale, Welfare, Recreation facilities on a space available basis when presenting documentation specified above, and IAW procedures for each applicable facility. Patrons should contact each pertinent facility directly for current usage status and procedures for access.

5. DOD civilian retirees may request retirement documents from their local human resources office or the Civilian Personnel Records Office at the National Archives and Records Administration National Personnel Records Center.

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6. The point of contact is Delissa Rodgers Greene, Acting Director for the Directorate of Human Resources, 410-306-2301 or delissa.r.rodgersgreene.civ@army.mil.

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DOD Civilian Retiree ID Card Termination
Termination Fact Sheet

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