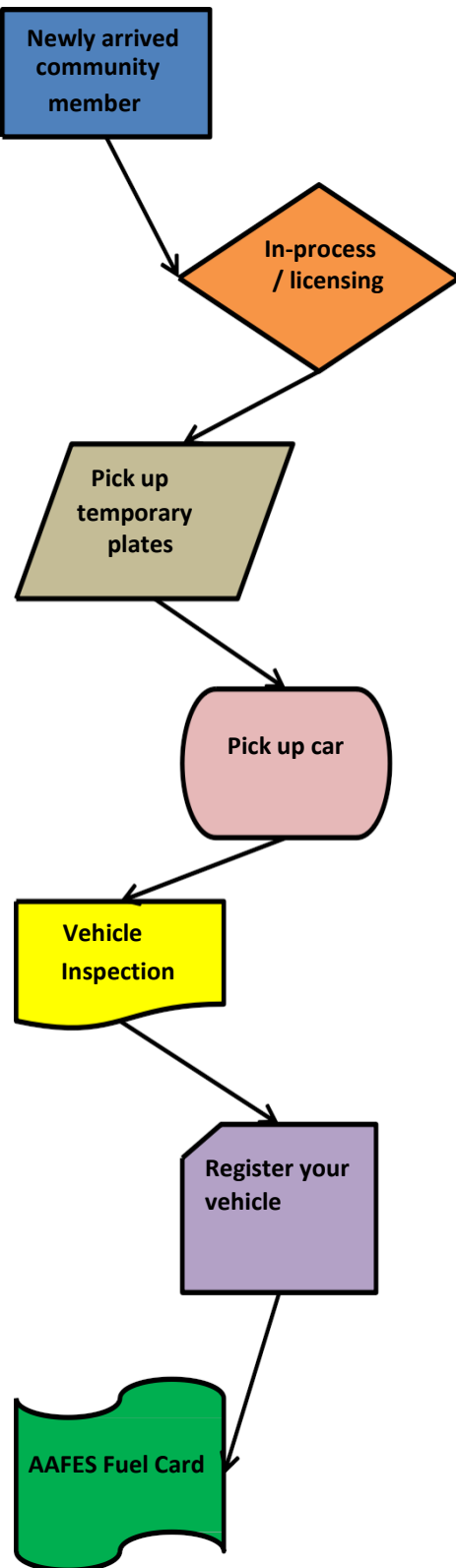


# Newcomer Vehicle Registration



When you arrive in Germany, the in-processing center will schedule your date to test for your USAREUR license. Test booklets are provided at the Central Processing Facility or are available online at:

[http://www.eur.army.mil/rmv/Drivers\\_Handbook/default.htm](http://www.eur.army.mil/rmv/Drivers_Handbook/default.htm)

After receiving notification that your POV has arrived and is ready for pick up, you can go to Vehicle Registration at Bldg. 5259 (Barton Barracks) to pick up temporary tags to move your car from the POV lot to vehicle inspection.

**For an appointment, click <https://bookavr.timetap.com/>**

You will need to bring:

- Valid ID card
- Valid blue SOFA Card (Contractors)
- Valid USAREUR Certificate of License
- Proof of ownership (Title or Registration with Registrants Name)
- Permission to ship letter from lien holder if applicable
- DD form 788 (shipping documents), or Household Goods Inventory Document
- Insurance Confirmation Card
- AE Form 190-1AG when you need to exceed your limit of POV's registered
- Copy of PCS Orders
- Check, Money Order or Credit Card: \$35.00 - NO CASH
- Note: Shipping documents must list vehicle information including VIN number and all persons listed on the registration, title or loan must be present.
- TEMP TAGS are only good for 30 CALENDAR DAYS
- Insurance must be viewable in the USAREUR registration system or provide Double White Cards for local insurance company. It will take 24 hrs from the time you call your insurance company for it update.

Once you have placed your temporary tags on your vehicle, you may proceed immediately. If you are unable to go right away, you will have until the date of expiration listed to pass inspection and return to Vehicle Registration for permanent plates. The USAG Ansbach vehicle inspection point is located at Barton Barracks, Bldg 5262 Wait in line, where an inspector will check your vehicle for deficiencies. Once you have passed inspection, you may proceed to the Vehicle Registration, where a vehicle registration clerk will process your vehicle for permanent tags. If you fail inspection, keep your inspection sheets and return to inspection when deficiencies are fixed prior to expiration date. \_\_\_\_\_

Since you have already submitted orders and shipping documents, you will only need the following to receive permanent tags:

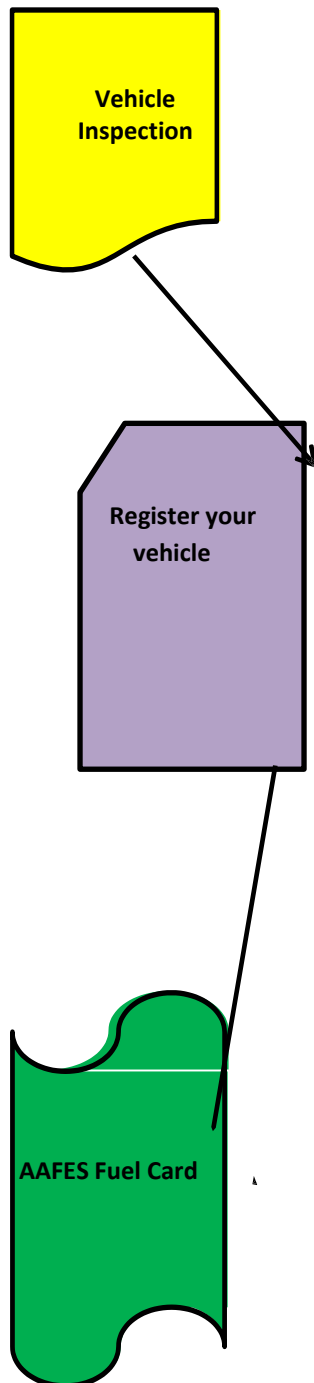
- Vehicle inspection sheet (provided by the inspectors)
- ID card and USAREUR license
- Temporary registration and tags
- Application for registry (AE 190-1A)

Congratulations! You have now registered your USAREUR vehicle. Before you can truly enjoy your time in Germany, though, you must go to the AAFES PX on Urlas Kaserne to receive your fuel rations card. Simply take your registration to customer service and an AAFES representative will have you on your way to traveling locally and throughout Europe.

USAG Ansbach Vehicle Registration –DSN: 468-7892 or CIV: 0981-83-7892 - M-F, 0800-1515 hrs

By appointment only: <https://bookavr.timetap.com/>

# Re-Registration & Transfers



Approximately 75 days before your vehicles registration expires, you will receive a notification through your community mailroom box. Once you have received your notice, take your vehicle and form to Vehicle Inspection on Barton Barracks to have your POV inspected. Once you have passed inspection, make an appointment with Vehicle Registration, then take the form completed by the inspector, to Vehicle Registration.

Note: If you transferred from another USAREUR APO address, you will need new plates and new insurance card, and orders.

**Since you are re-registering your USAREUR-plated vehicle, you are already in our system and will need the following documents to re-register your vehicle's permanent tags:**

- Valid ID card
- Valid blue SOFA Card (Contractors)
- Valid USAREUR Drivers Certificate of License
- One Completed AE Form 190-1AA or Mail-out form (190-10) received from HQ USAREUR Completed, with safety inspection stamp within 75 days.
- Valid MSF Card for Service Members renewing registration for Motorcycles
- Check, Money Order or Credit Card:  
\$35.00 for 1 year registration  
\$70.00 for 2 year registration

**NOTE:**

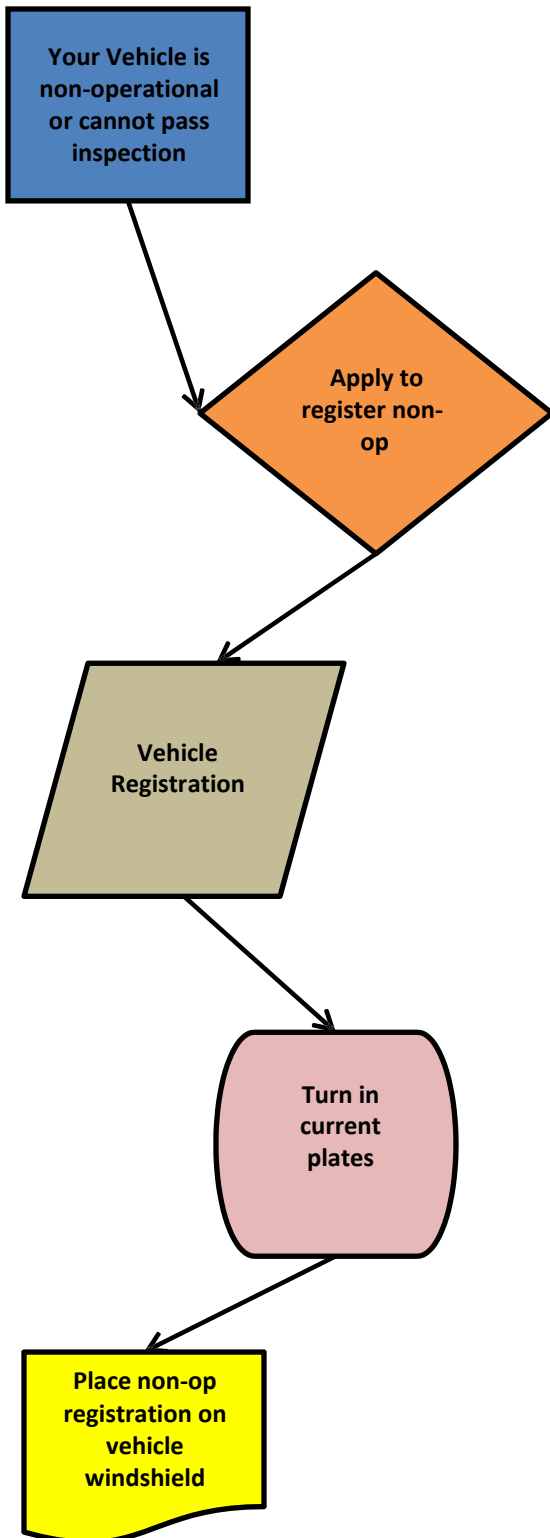
Only Sponsor or person listed as a JOINT or CO OWNER may register the vehicle.

Additional drivers or persons not listed on the registration are not permitted to renew the registration.

Power of Attorneys are accepted from Spouses ONLY.

Congratulations! You have now re-registered your USAREUR vehicle. Your fuel card should still be valid, but to be certain, check your AAFES fuel card to see if the card has expired. If it is about to expire, you will need to re-apply for your fuel card. If the card is still valid, we wish you happy travels throughout Germany!

# Non-operational registration



This type of registration is provided when: POVs have no license plates and are not being driven, driving privileges have been suspended, POV Registration was canceled for lack of proof of insurance, failure to re-register or inability to pass the mechanical safety inspection. The POV MUST still be registered in our system as NON OPERATIONAL, AND THE PLATES MUST BE TURNED IN. REMEMBER TO KEEP YOUR FAILED INSPECTION SHEET. Vehicles in NON-OP will NOT be operated.

To apply for a NON-Operational Registration, you must

- Ensure all other POV registrations are current
- Submit a memorandum through DES Physical Security Division, requesting a Non-Operational registration
- Ensure all documentation is included in your request

**\*YOUR NON-Operational Registration will be valid for 90 CALENDAR DAYS.\***

Once you have a Request for Non-Operational Registration memorandum signed, return to Vehicle Registration with all documents and USAREUR issued plates.

You will need the following items in order to complete this transaction:

- Valid ID card
- Valid blue SOFA Card (Contractors)
- One Completed AE Form 190-10 signed by the Provost Marshall's Office
- USAREUR Registration
- USAREUR Plates
- Signed Memorandum by DES Physical Security
- Check, Money Order or Credit Card: \$35.00

Once complete, the vehicle registration clerk will issue you a non-operational registration, which should be placed on the inside, bottom left of your vehicle's windshield, in order to provide proof to the military police that your vehicle is indeed registered.

**\*After the first 90 days:**

- Memorandum requesting Extension of Non-Operational Registration
- Submit to DES for approval along with most current Inspection Sheet

## Deregistration

**Transfer to a German owner or junkyard or donate to MWR**

**Sell your car to a local national or junkyard**

Once you have either sold your car to a local national, taken your vehicle to a junkyard for scrapping, OR donated to MWR, you must retain a bill of sale or receipt from the junkyard, buyer or MWR Representative.

\*Remember to remove the USAREUR license plates from your vehicle when you conduct your transfer.

**Visit Customs Office in Ansbach**

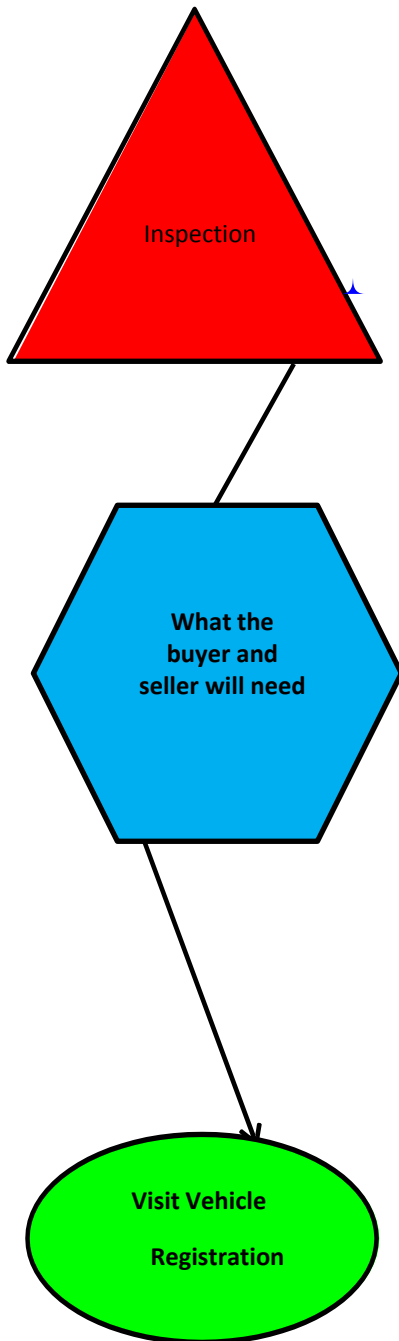
After completing all steps, you may now proceed to vehicle registration. You will need the follow documentation:

- Bill of Sale/receipt from junkyard
- Current vehicle registration paperwork
- USAREUR license plates
- Customs paperwork
- Lien Release, if financed

**Turn in current plates**

# Deregistration

## Transfer to an ID Card Holder



### To Transfer a Vehicle to an ID Card Holder:

- If the registration will expire in 60 days or less, or if the buyer wishes to have a full year or two year registration. must be re-inspected prior to the transfer.
- Inspection cannot be older than 30 calendar days on the day of transfer.
- If vehicle cannot pass inspection, the BUYER will need non-operational approval from DES Physical Security Section prior to the transfer of the Vehicle.

### BUYERS will need the follow documentation:

- Valid ID card
- Valid blue SOFA Card (Contractors)
- Valid USAREUR Drivers Certificate of License
- One Completed AE form 190-1AA. With Inspection Stamp, no older than 30 days
- Insurance Confirmation Card (ICC).
- AE Form 190-1AG when you need to exceed your limit of POV's registered
- Copy of PCS Orders . (Only required to register the first vehicle within USAREUR.)
- Credit/Debit card, check or money order for:  
\$35 for a one year  
\$70 for a two year  
\*\* Non-operational transfers are \$70.00\*\*

### SELLERS will need the follow documentation:

- \*\*\* All Owners listed on the registration must be present for the transfer or have a valid POA in their absence\*\*
- Valid ID card
- Valid blue SOFA Card (Contractors)
- Current USAREUR Registration with Transfer Title Portion
- Lien Release (if applicable). If encumbered by a lien, the owner needs to provide a lien release or cleared title from the holding financial institution.
- Vehicle Safety Inspection is required on a completed AE Form 190-1AA no older than 30 days.

### **All owners listed on the current registration and the buyer must be present during the time of transfer.**

- \*If Joint/Co-owner cannot be present, the owner conducting the sale MUST have a POA or a notarized bill of sale from the absent owner.
- \*ALL (Buyer/Seller) Registrations must be current and in good standing for the transfer to take place.
- \*If transferring on behalf of another:
  - Must complete Agent Owner Transaction PRIOR to Owner leaving country and transfer. Please see Vehicle Registration Office for guidance.
  - Must apply for a POA at Vehicle Registration
  - Must be listed on the AE Form 190-1A as "AGENT"
  - \*Customs form if applicable