



SECURITY CLEARANCE PROCESS

1. U.S. personnel should submit Visit Authorization Requests (VARs) to the Ansbach Security Management Office JPAS (SMO Code: W6FHAA6).
2. If unable to transmit security clearance via JPAS/DISS, please submit the following information on company letterhead. Note: to protect PII and Privacy Act information, use encrypted e-mail.
3. For more information, please send a message to the USAG Ansbach SMO Group E-mail: usarmy.ansbach.id-europe.list.dptms-s2@mail.mil

1. Name
2. Grade
3. Social Security Number
4. Date of Birth
5. City / State of Birth
6. Citizenship
7. Level of Clearance
8. Date Clearance Granted
9. Clearance Granted By (Issuing Agency)
10. Type Investigation
11. Date Investigation Completed
12. Investigation Conducted By
13. Meeting Point of Contact or COR (including phone number)
14. If applicable, the Contract number and Period of Performance
15. Name, Phone Number and Verifying Signature of your Security Manager



ANSBACH PERSONNEL SECURITY

VAR

VISITOR ACCESS REQUEST

Security Management Office (SMO)
Contact Information

Email: usarmy.ansbach.id-europe.list.dptms-s2@mail.mil

SMO Code: W6FHAA6



USAG ANSBACH
SECURITY MANAGEMENT OFFICE

Clearance Passing Instructions to USAG Ansbach

1. Collateral Clearance via JPAS or DISS to SMO: W6FHAA6, USAG Ansbach
2. Must have a valid government technical POC and phone number (NOT a security POC)
3. SCI level clearance via JPAS to the 7th ATC
4. All non-DoD visitors will undergo an enhanced security screening prior to being granted access to Ansbach Sensitive / Secure facilities
5. VAR pre-coordination must be done at least 72 hours in advance by having VAR submitted via JPAS or DISS
6. CORs must provide contractor company with JPAS Visit Notification template soon to be found on the SMO VAR portal page
7. The USAG Ansbach Sponsors for classified visits must identify themselves to the visitors as the POC along with their Phone Number and the SMO Code. Only visiting DoD civilians and military personnel with a current CAC may attend classified briefings or access secure facilities, after their organization Security Specialist forwards their VAR via JPAS. Using this course of action --as oppose to sharing organization SCARs-- is strongly encouraged and will expedite access.