

JPAS Visit Notification Request

PRINCIPAL PURPOSE(S): To submit visit notifications for USAG Ansbach Government personnel to attend classified meetings at DoD agencies (Army; Air Force; Navy; cleared Defense Contractor facilities).

ROUTINE USES(S): None. The "Blanket Routine Uses" set forth at the beginning of the Army's Compilation of Systems Record Notices also applies to this system.

DISCLOSURE: Voluntary; however, failure to provide the required information in the highlighted fields will result in USAG Ansbach Security not being able to certify eligibility and access for classified meetings/briefings.

Meeting Access Level Requirement

Secret TS SCI

Reason

JPAS security management office (SMO) code and name/phone number for the organization/agency being visited:

SMO Code _____ POC Name _____ Phone Number (xxx-xxx-xxxx) _____

Inclusive dates of visit: Start Date (yyyy mm dd) _____ End Date (yyyy mm dd) _____ Perm Cert Yes No
(If repeated visits to the same agency or agencies are anticipated, permanent certifications (Perm Cert) can be done for up to two years.)

Use the fields below for additional organizations/agencies being visited

SMO Code _____ POC Name _____ Phone Number (xxx-xxx-xxxx) _____

Start Date (yyyy mm dd) _____ End Date (yyyy mm dd) _____ Perm Cert Yes No

SMO Code _____ POC Name _____ Phone Number (xxx-xxx-xxxx) _____

Start Date (yyyy mm dd) _____ End Date (yyyy mm dd) _____ Perm Cert Yes No

Visitor Information

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Full Name
SSN _____ (Last, First MI): _____

Submit the completed form to the USAG Ansbach Security Management Office (SMO) by clicking the button below; **ensure the email is encrypted when sending**. If additional visitors are attending the same meeting, complete a separate visit notification request form.