Military Urine Collection Flow Chart As of July 2020

Soldier provides ID card to UPL; UPL verifies Soldier's identity; UPL determines specimen number against the collection documentation

Soldier removes excess outer garment (if not removed)

UPL removes new bottle from the specimen box and places ID card in the appropriate slot that matches Soldier's specimen number

In full view of observer, UPL hands specimen bottle (and offers the optional wide-mouth cup) to Soldier

Soldier and observer move to latrine, keeping bottles in full view of observer

In latrine, Soldier washes hands with WATER ONLY. If applicable, Soldier will then remove the plastic shrink wrap for the specimen bottle

Soldier voids into the specimen bottle or wide-mouth cup in full view of observer

Observer must see urine directly leaving Soldier's body and entering the specimen bottle or wide-mouth cup

If Soldier uses wide-mouth cup, Soldiers pours urine into specimen bottle in full view of observer (minimum 30mls, 45mls preferred)

Soldier puts cap on specimen bottle and tightens in full view of observer; Soldier will ensure the specimen bottle is dry and discards the wide mouth cup (if used)

Soldier will wash and dry hands, keeping bottle in full view of observer

Soldier will walk in front of observer back to UPL's desk, keeping bottle in full view of observer

Soldier hands specimen bottle to UPL or places bottle on UPL collection table as directed by the UPL

UPL verifies cap is tight, the bottle is dry, looks for signs of adulteration, ensures specimen bottle has a minimum of 30mls, (45mls preferred), if required, remove any plastic shrink wrap left on specimen bottle, then places back on collection table

While UPL is holding the specimen bottle on the table, the observer will ensure the specimen bottle cap is tight, in full view of the UPL & Soldier. UPL ensures secondary review is noted on the testing register

UPL removes Soldier's ID card from specimen box; UPL reviews the back of the ID card to verify Soldier's DOD ID# matches number listed on the testing register, DD Form 2624, and bottle label

UPL directs Soldier to view the back of ID card to verify DOD ID# matches number listed on the testing register, DD Form 2624, and bottle label (UPL maintains custody of ID card)

Soldier initials bottle label

UPL places the initialed label on specimen bottle

UPL places tamper evident tape across the top of specimen bottle

UPL initials specimen bottle label

UPL places specimen in the appropriate slot in box

Observer prints and signs name on the testing register

Soldier signs testing register

UPL returns ID card to Soldier

HQ, ARD APPROVED