



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ANSBACH
UNIT 28614
APO AE 09177

AMIM-ANG-ZA

21 June 2024

MEMORANDUM FOR United States Army Garrison (USAG) Ansbach Army Family Housing (AFH) Residents

SUBJECT: USAG Ansbach Command Policy Letter #12 - AFH Policy Enforcement

1. References:

- a. AR 420-1 (Army Facilities Management), Rapid Action Revision (RAR) 24 August 2012
- b. Army in Europe Supplement to AR 420-1 (Army Facilities Management), 20 November 2008
- c. DA PAM 420-1-1 (Housing Management), 2 April 2009
- d. Army Europe Pamphlet 750-15 (Domestic Appliance Repair, Replacement, and Turn-In), 17 April 2014
- e. Memorandum, HQ USAREUR, AECG, Subject: Military Family Housing Assignment Policy for the Army in Europe, 20 June 2018
- f. Memorandum, IMCOM-Europe, IMEU-PWD, Subject: IMCOM-Europe Air-Conditioning Policy, 4 September 2019
- g. USAG Ansbach, Family Housing Handbook & Resident's Guide, June 2024

2. Purpose. This policy maintains USAG Ansbach AFH as a safe and comfortable place to live via publication and enforcement of the Family Housing Resident Handbook and Resident's Guide ("Handbook") (Reference 1g). The Handbook establishes guidelines, as well as a system to address guideline violations at the lowest possible level.

3. Applicability. This memorandum applies to all Service Members eligible for assignment to AFH and their dependents (hereinafter "Residents"). Residents are also responsible for their guests' actions. Residents shall abide by the USAG Ansbach Resident Handbook. Failure to do so may result in adverse administrative action, including involuntary early return of dependents and removal from AFH. This policy does not apply to service members assigned to unaccompanied personnel housing.

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4. Enforcement Provisions.

a. Residents: Residents shall be familiar with the contents of the handbook in order to avoid resident conflict and promote a peaceful and harmonious community without the need for external intervention.

b. Building and Stairwell Coordinators: The Garrison Command Sergeant Major appoints Building Coordinators to aid in handbook and AR compliance, who in turn appoint Stairwell Coordinators. To this end, Building and Stairwell Coordinators may issue Housing Violation Tickets ("Tickets"). Tickets are issued IAW the procedures contained in the handbook, and may form the basis for adverse administrative action.

c. Suspected Criminal Violations: Tickets are not used to address suspected criminal acts. Building and Stairwell Coordinators will not investigate such acts. Any community member who suspects a crime is being or has been committed shall immediately call the USAG Ansbach Military Police.

5. Distribution: A copy of this memorandum will be placed on the USAG Ansbach website, as well as in each AFH building common area.

6. The POC for this policy is the USAG Ansbach Director of Directorate of Public Works (DPW), Mr. Juan Murillo at DSN: 314-587-1601, or at email: juan.f.murillo2.civ@army.mil.



AARON J. SOUTHARD
COL, PO
Commanding