



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON-FORT WAINWRIGHT
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMFW-ZB

MEMORANDUM FOR RECORD

SUBJECT: Coronavirus 2019 Restrictions on Access to Fort Wainwright and the Workplace

1. Access to Fort Wainwright remains limited to the following:
 - a. Department of Defense Identification Card holders;
 - b. DoD Contractors or Vendors with a Short-Term Visitor Pass AND a Mission Essential Pass;
 - c. First Responders and Emergency Personnel with an Emergency Access Pass;
 - d. Food and Grocery Delivery Drivers with a Short-Term Visitor Pass;
 - e. Uber, Lyft, and Taxi Drivers with a Short-Term Visitor Pass; and
 - f. Unofficial Short-Term Visitors with an Approved Installation Access Exception to Policy
2. **Installation Access Exceptions to Policy.** New short-term visitor passes will not be issued to anyone who does not meet one of the categories identified above. The only exception to this general rule is for visitors who have received an approved Installation Access Exception to Policy (IAETP). Requests for an IAETP may be approved by O-5 or O-6 unit commanders for Family members of a DoD ID card holder who required access to the installation for emergency or humanitarian reasons. The authority to grant an IAETP for any other basis is reserved to the undersigned. IAETPs will conform to the attached memorandum format.
3. For purposes of this policy, the delivery of food and groceries on the installation is considered an official purpose justifying a short-term visitor pass. Food and grocery delivery drivers will proceed directly from the gate to the delivery address. No food or grocery driver is authorized to perform any other function on the installation. Delivery services will be performed in a way that minimizes any incident contact between drivers and residents.
4. The Trusted Traveler program remains suspended. All adult passengers in a vehicle, including those traveling by taxi, Uber or Lyft, must meet one of the categories identified above to gain access to Fort Wainwright.
5. **Conditions of Continued Access to the Installation.** Upon arrival at Fort Wainwright, ALL travelers from out of state will serve a mandatory 14 day Restriction of Movement (ROM). For those who travel in and out of state often, the 14 day ROM starts each time they arrive back into the state or they must get a new ETP each time they arrive back into state. Completion of a mandatory 14 ROM is a condition of continued access to the installation, including all facilities and services. Violations of the 14 day ROM requirement may result in adverse administrative

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or disciplinary action, including confiscation of installation access passes and a temporary or permanent bar to the installation.

a. Travelers who intend to serve their ROM on post (in the barracks, temporary lodging, or on-post housing), will proceed directly to their ROM location upon arrival at Fort Wainwright. If your ROM location is on the installation, you may not depart during your 14 day ROM period except to obtain food or other essential items through curbside or touchless pickup. Visitors who intend to reside in on-post housing for greater than 30 days require approval from North Haven Communities.

b. During their ROM period, travelers will observe the conditions identified in para. 6.e. of U.S. Army Alaska General Order Relating to Coronavirus 2019, Revision 7, dated 15 July 2020. The mandatory ROM applies to all travelers to Fort Wainwright arriving from out of state, including Soldiers, civilian employees, Family members, contractors and visitors as a condition of their continued access to the installation.

c. Supervisors are responsible for ensuring any employee returning from out of state is aware of the 14 day ROM requirement and should make appropriate arrangements to accommodate the ROM period. If an employee appears in the workplace in violation of the 14 day ROM requirement and without an approved ROM exception to policy, supervisors will direct them to return to their residence. Individuals who elect to disregard their supervisor's instructions, USARAK command policy, and/or public health guidance may be subject to adverse administrative or disciplinary action.

d. Contracting officers will ensure that any contractors performing work on the installation observe the 14 day ROM. Contractors may be granted an exception to policy in accordance with para. 6 to allow them to perform contract work in support of time sensitive, resource constrained, or high profile initiatives.

6. Restriction of Movement Exceptions to Policy. Visitors to Fort Wainwright must meet one of the criteria in para. 1 of this policy to access the installation. An exception to policy from the ROM requirement is not required, as individuals who live or reside on the installation must have access to their residence to serve the ROM. The exception to policy is only required if a Soldier, employee, or contractor seeks to report to the workplace and observe less restrictive measures during the 14 day ROM period.

a. All requests for exceptions to policy from the mandatory 14 day ROM requirement for USAG AK Soldiers and DA Civilian Employees must be routed through the undersigned or Deputy Garrison Commander for a recommendation. No requests for exception to policy for USAG AK personnel will be submitted directly to the USARAK command group.

b. The undersigned has been delegated authority by the USARAK CG to approved exceptions to policy for contractors engaged in time sensitive, resource constrained, or high profile initiatives on Fort Wainwright. Exceptions to policy for contractors will be forwarded through the USAG AK command group to the Garrison Commander for approval. Commanders may recommend exceptions to policy to permit Soldiers to engage in mission essential functions under less restrictive measures. Civilian employees may request a similar

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exception to policy recommendation from an O-6 Commander, Deputy Garrison Commander, or Chief of Staff.

c. Soldiers, civilian employees, and contractors are expected to have a copy of their approved exception to policy whenever they are outside of their residence or designated ROM location.

7. Any individual seeking access to the installation for medical treatment, to include symptoms associated with COVID-19 (fever, dry cough, or respiratory distress) will identify themselves to security personnel and proceed directly to Basset Army Community Hospital.

8. This policy remains in effect until superseded or rescinded.

CHRISTOPHER J. RUGA
COL, AG
Commanding